



Volunteer Position Description: Communications Team Member

Application Deadline: June 18th, 2017 at 11:59:59pm

Time commitment: 3-4 hours per week.

Contract Timeline: Orientation meetings will be arranged ad-hoc during the summer, formal work starts in September 2017 – June 2018.

Context: Student Voice Initiative is working to increase student voice within education systems across the country. In order to do this, we need to research and implement effective communications strategies and maintain an active social media presence. Members of the Communications Team are responsible for working with the Director of Communications in order to promote student voice and the work of SVI. SVI is looking for passionate and hard-working students to fill the positions of: Social Media Manager, Web Developer, and General Communications Team Member

All applicants must:

- Have an interest in student engagement and student voice
- Be able to work independently with minimal supervision, yet communicate well with a team
- Be able to work towards, and consistently meet, deadlines
- Have access to a computer and the internet
- Have excellent communications and presentation skills
- Have an eye for detail
- Proficiency in French is an asset, but not a requirement

Position Responsibilities:

Communications Team Members will be in charge of the following:

- Connecting with the work of other student voice organizations to help promote their stories and projects
- Researching and reaching out to new student voice organizations to build relationships and promote SVI's work
- Help expand SVI's presence by attending events and writing simple reports
- Compile stories and information to release newsletters and updates for our website and social media accounts

Position Requirements:

Communications Team Members must:

- Have experience in working with different student groups and stakeholders
- Have effective and clear written communication skills
- Have experience writing engaging blog posts and article

How to Apply: Email a CV to naima@studentvoicei.org and fill out the following [form](#) by June 25th, 2017 at 11:59:59pm. Please provide documentation in PDF format. Cover letters are not a requirement.

For more info please contact naima@studentvoicei.org.

The Student Voice Initiative team values the contributions that individuals who identify as members of marginalized communities bring to our organization, and encourages women, Indigenous people, people of colour, people identifying as LGBTTTQI, members of ethnic minorities, immigrants and people with disabilities to apply. Please indicate if you consider yourself to be a member of one of these groups and would like to be considered as such for the purpose of this hiring process.